

# **AMBULANCE DIRECTOR- CITY SAFETY OFFICER**

The City of Cook seeks a qualified, energetic person to serve as our Ambulance Director-Safety Officer.

This full-time position manages all duties of the Cook Area Ambulance Service, serves as City Safety Officer and Coordinator of Emergency Management.

Major areas of accountability include: Daily operations, legal compliance, purchasing, budgeting, recordkeeping and reporting. Position is responsible for managing all staff and vehicle/equipment/building and grounds maintenance.

Candidate must possess a High School Diploma or equivalent, current EMT-B certification as approved by the state's EMSRB, at least two years of field experience providing emergency medical services, a Valid Minnesota Class D driver's license and must have attended an emergency vehicle driving course approved by the licensee. Completed NIMS (National Incident Management System) 100/200/700/800 series or ability to obtain.

Normally serves Monday through Friday daytime call.  
Response time requirement applies.

The position is under the direct supervision of the Ambulance Medical Director and City Administrator.

To learn more about the Ambulance Service and the position, refer to the city's web site at [www.cookmn.us](http://www.cookmn.us).

Full pay range equals \$15.87 to \$21.36. Starting wage depending on qualifications. This position is eligible for Public Employees Retirement Association (PERA) benefits, health insurance, long-term disability insurance, sick, vacation and holiday pay.

For a full employment application packet, please contact the Cook City Hall by calling 218-666-2200 or stopping by 127 South River Street – Cook, MN. Application packets are also available online at [www.cookmn.us](http://www.cookmn.us). Applications are due no later than Noon on Monday, March 11, 2019.